



Reading

Education Services

Training Brochure



Reading Education Services

Visit our website to find out more

<https://www.readingeducationservices.co.uk>

1. BFfC - Governor Services

School Improvement Training

1. Director's Briefing 1 (20 Sep 2022 18:00 - 20:00)
2. Clerking Skills - Induction for new Clerks and Governance Professionals (27 Sep 2022 09:30 - 11:30)
3. RGA Event: Strategic network (Autumn) (28 Sep 2022 19:00 - 20:30)
4. New Governor Training (03 Oct 2022 09:30 - 15:00)
5. RGA Event: Finance network (Autumn) (03 Oct 2022 19:00 - 20:30)
6. Clerking Workshop 1 - Policy Management (11 Oct 2022 09:30 - 10:30)
7. Safeguarding for Governors: How to Strategically Support your DSL and the SLT (11 Oct 2022 18:00 - 20:00)
8. New Chairs of Governors - Roles and Responsibilities (18 Oct 2022 18:00 - 20:00)
9. Clerks' Autumn Term Briefing (01 Nov 2022 09:30 - 11:30)
10. Director's Briefing 2 (08 Nov 2022 18:00 - 20:00)
11. New Governor Training (15 Nov 2022 09:30 - 15:00)
12. RGA Event: Challenge network (Autumn) (17 Nov 2022 19:00 - 20:30)
13. Clerking Exclusions Panels - a Workshop for Clerks (22 Nov 2022 09:30 - 11:00)
14. Completing the SFVS - A Workshop for Governors and Clerks (29 Nov 2022 09:30 - 11:00)
15. RGA EVENT - Winter Conference (08 Dec 2022 18:30 - 20:30)
16. RGA EVENT Clerking network (Autumn) (13 Dec 2022 09:30 - 11:00)
17. Director's Briefing 3 (10 Jan 2023 18:00 - 20:00)
18. Clerking Workshop 2 - Effective Minute-Taking (17 Jan 2023 09:30 - 10:30)
19. Finance Training for Governors (17 Jan 2023 18:00 - 20:00)
20. RGA Event: Strategic network (Spring) (19 Jan 2023 19:00 - 20:30)
21. Preparing for Ofsted - the role of Governors (24 Jan 2023 18:00 - 20:00)
22. Clerking Exclusions Panels - a Workshop for Clerks (31 Jan 2023 09:30 - 11:00)
23. RGA Event: Finance network (Spring 1) (06 Feb 2023 19:00 - 20:30)
24. Exclusions Panels - the Governors' and Clerks' Role (07 Feb 2023 18:00 - 20:00)
25. Clerks' Spring Term Briefing (21 Feb 2023 09:30 - 11:00)
26. New Governor Training (23 Feb 2023 09:30 - 15:00)
27. Building the Budget - A Workshop for Governors and Clerks (28 Feb 2023 09:30 - 11:00)
28. Director's Briefing 4 (07 Mar 2023 18:00 - 20:00)
29. RGA Event: Challenge network (Spring) (14 Mar 2023 19:00 - 20:30)
30. RGA EVENT Clerking network (Spring) (23 Mar 2023 09:30 - 11:00)
31. RGA Event: Finance network (Spring 2) (27 Mar 2023 19:00 - 20:30)
32. RGA EVENT - Governance Landscape Conference (tbc) (26 Apr 2023 18:30 - 20:30)
33. Director's Briefing 5 (02 May 2023 18:00 - 20:00)
34. Clerking Workshop 3 - Agenda Setting (09 May 2023 09:30 - 10:30)
35. RGA Event: Strategic network (Summer) (09 May 2023 19:00 - 20:30)
36. New Governor Training (24 May 2023 09:30 - 15:00)
37. Clerks' Summer Term Briefing (06 Jun 2023 09:30 - 11:00)
38. Director's Briefing 6 (13 Jun 2023 18:00 - 20:00)
39. Health & Safety - the role of the GB. (20 Jun 2023 18:00 - 20:00)
40. RGA Event: Challenge network (Summer) (21 Jun 2023 19:00 - 20:30)
41. Finance Training for Governors (27 Jun 2023 18:00 - 20:00)
42. RGA EVENT - AGM & Summer Conference (08 Jul 2023 09:30 - 12:30)
43. RGA EVENT Clerking network (Summer) (14 Jul 2023 09:30 - 11:00)

1. BFfC - Governor Services

Working with Chairs, Governors and Governance Professionals to challenge schools to support every child and young person's ambition to achieve.



Contact

Sarah Shortt
Governor Services

sarah.shortt@brighterfuturesforchildren.org

07962 240 715

Introduction

Governor Services in Reading has an established reputation for providing quality support and guidance to Maintained School and Academy Governing Boards. As part of the Brighter Futures for Children School Standards Team, Governor Services works closely with Governing Boards, Governance Professionals and Heads to ensure they meet their statutory duties and strengthen their leadership and management roles. Our service offers Governing Boards current and relevant consultancy and training to enable them to help the school to set high standards by planning for the school's future and setting targets for school improvement.

We provide products and services essential to building effective governance and leadership in education settings. Governance and leadership provide the framework for delivering outstanding education and driving up pupil and student performance. Whatever the need of your organisation, our professionals will be able to support and develop your leaders with a range of comprehensive products, delivered by a team of experts.

Brighter Futures for Children works with the Reading Governance Association to provide an integrated schedule of events. RGA events must all be booked via www.therga.org.uk

1.1. Director's Briefing 1



20/09/2022 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-0922-T003

1.2. Clerking Skills - Induction for new Clerks and Governance Professionals



27/09/2022 09:30 - 11:30

Clerking Skills for new Clerks

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. BFFC expect all new Governance Professionals and Clerks to undertake training to understand their roles and responsibilities.

Details

Advice on organising meetings, agenda setting, minute-taking and Board administration. Networking opportunities to meet other new Governance Professionals and Clerks.

Outcomes

New Governance Professionals and Clerks will understand their roles in good and effective Board administration, as well as assisting Boards in understanding their key roles, functions and legal duties and supporting Chairs to enable and facilitate strategic debate and decision-making.

Audience

New Clerks and Governance Professionals.

Booking Information

£70. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £70.00. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

1.3. RGA Event: Strategic network (Autumn)



28/09/2022 19:00 - 20:30

RGA Event: Strategic network (Autumn)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the latest updates in education and how they affect governance. Discuss and question the issues covered in the BfC Director's Briefing from 20-Sep. Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include fundamental organisational change; GB Improvement Plan; the 3 'i's of the curriculum; Governor/Clerk recruitment and induction; succession planning; school place planning (demographic trends); Risk Registers; safeguarding; H&S; Mental health & wellbeing; EDI (equality, diversity and inclusion); SEND; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks, especially those with specialist roles such as Chair, Safeguarding, SEND etc.

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for

the academic year.

Pricing

Quote

BfC-GSMTC-0922-T005

1.4. New Governor Training

Governors Core Functions

Core Function	Ofsted criteria for effective governance
Setting strategic direction	<ul style="list-style-type: none">clarity of vision and ethosengaging stakeholdersmeeting statutory duties
Creating robust accountability	<ul style="list-style-type: none">using data to provide challenge and hold leaders to account for teaching, achievement, behaviour and safetystrengthening school leadership, including skills of GBperformance managing the Headteachercontributing to school self-evaluation and evaluating GB's impact
Ensuring best use of financial resources	<ul style="list-style-type: none">solvency and effective financial managementuse of Pupil Premium and other resources to overcome barriers to learning

03/10/2022 09:30 - 15:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. The Governance Handbook states that, as part of induction and continuous development, effective Boards encourage everyone involved in governance, especially those new to their role, to make the most of the resources, guidance and training available to develop their knowledge and skills. BFFC expect all new Governors to undertake induction training, so that they understand their roles and responsibilities.

Details

An overview of Governors' three key roles: Strategic Leadership, Critical Friends and Accountability. Including, being strategic, providing support & challenge, accountability and ethical leadership, dealing with complaints & other scenarios and suggestions for next steps for new governors. The course also provides networking opportunities to meet other new Governors.

Outcomes

Governors will gain an understanding of the three key roles of governance.

Audience

All new Governors (or those wanting a refresher after a few years)

Booking Information

£140. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £140.00

Pricing

Quote

BFFC-GSMTC-1022-T002

1.5. RGA Event: Finance network (Autumn)



03/10/2022 19:00 - 20:30

RGA Event: Finance network (Autumn)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss any updates regarding funding or statutory responsibilities.

Review upcoming statutory governor duties in the financial cycle.

Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.

Cover the issues most pertinent to your school/role. Examples include the financial cycle; scrutinising documents and assets; balancing budgets; deficit recovery; financial procedures; benchmarking and value for money; procurement contracts; SFVS; cyber security; funding streams; charitable school funds; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards.

Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors* and Clerks * Except MAT governors with no financial delegation

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-1022-T004

1.6. Clerking Workshop 1 - Policy Management



11/10/2022 09:30 - 10:30

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

A Workshop on the Clerks/Governance Professional's role in policy management.

Details

The role of the Clerks/Governance Professional in ensuring that statutory and strategic policies are in place and reviewed in a timely fashion with a clear delegation scheme setting out at what level policies will be approved at.

Outcomes

Clerks/Governance Professional's will understand their role in policy management.

Audience

Clerks and Governance Professionals

Booking Information

One place is free for Clerks whose schools have purchased a Governor or Clerk Support package. If you have not purchased a package the course cost is £10.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-1022-T003

1.7. Safeguarding for Governors: How to Strategically Support your DSL and the SLT



11/10/2022 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. Keeping Children Safe In Education states that an individual on the GB should take strategic leadership responsibility for the organisation's wider safeguarding arrangements. It is important that governors have appropriate safeguarding training to undertake the role. However, it is best practice is EVERYONE on the Board has training about safeguarding, to make sure they have the knowledge and information needed to perform their functions, understand their responsibilities and assure themselves that their organisation's safeguarding arrangements are robust.

Details

This session will be hosted by Judicium Education (<https://www.judiciumeducation.co.uk/>) lawyers and will focus on how Governing Boards provide sufficient strategic challenge when looking at safeguarding in their schools; what policies and procedures are in place or need revising; and how to create a whole-school approach to safeguarding. Informing Governors on the current advice and guidance on Keeping Children Safe In Education and outlining Governors' STRATEGIC role in Child Protection and Safeguarding Children in Schools.

Outcomes

Governors will gain secure knowledge of KCSIE and the updates; secure knowledge of the role of the DSL and how to strategically monitor safeguarding procedures in their schools; oversight of all safeguarding-related policies and knowledge of what they should include. ALL governors should undertake safeguarding training annually.

Audience

Designated Safeguarding Governors, all governors and new governors wanting to understand the Governing Board's role in Child Protection and Safeguarding Children in Schools.

Booking Information

£70 PER SCHOOL. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost PER SCHOOL regardless of the number of attendees is £70.00. Please provide individual attendee's email addresses when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-1022-T005

1.8. New Chairs of Governors - Roles and Responsibilities



18/10/2022 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

Overview of the roles and responsibilities of the Chair

Details

Leading Governance, Leading & Developing the Governance Team, Building Relationships & Ensuring Accountability, Leading School Improvement and Leading the Business of the Board. Networking opportunities to meet other new Chairs.

Outcomes

New Chairs will understand their roles and responsibilities and how to chair effectively.

Audience

New Chairs/Refresher/Aspiring Vice-Chairs/Committee Chairs

Booking Information

£70. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £70.00. Please provide personal email address when booking to be invited on Microsoft Teams

Pricing

Quote

BfFC-GSMTC-1022-T001

1.9. Clerks' Autumn Term Briefing



01/11/2022 09:30 - 11:30

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

Updates and Topics relevant to the GB

Details

Updates for Clerks and Governance Professionals on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Clerks and Governance Professionals will be informed of recent developments, forthcoming tasks, requirements and statutory responsibilities and will have opportunities to network with other colleagues.

Audience

Clerks and Governance Professionals in Maintained Schools and Academies

Booking Information

If you have purchased a Governor or Clerk Support package then places are free. If you have not purchased a package the cost is £40.00. Please provide individual attendee's email addresses when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-1122-T003

1.10. Director's Briefing 2



08/11/2022 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-1122-T001

1.11. New Governor Training

Governors Core Functions

Core Function

Ofsted criteria for effective governance

Setting strategic direction

- clarity of vision and ethos
- engaging stakeholders
- meeting statutory duties

Creating robust accountability

- using data to provide challenge and hold leaders to account for teaching, achievement, behaviour and safety
- strengthening school leadership, including skills of GB
- performance managing the Headteacher
- contributing to school self-evaluation and evaluating GB's impact

Ensuring best use of financial resources

- solvency and effective financial management
- use of Pupil Premium and other resources to overcome barriers to learning

15/11/2022 09:30 - 15:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. The Governance Handbook states that, as part of induction and continuous development, effective Boards encourage everyone involved in governance, especially those new to their role, to make the most of the resources, guidance and training available to develop their knowledge and skills. BFFC expect all new Governors to undertake induction training, so that they understand their roles and responsibilities.

Details

An overview of Governors' three key roles: Strategic Leadership, Critical Friends and Accountability. Including, being strategic, providing support & challenge, accountability and ethical leadership, dealing with complaints & other scenarios and suggestions for next steps for new governors. The course also provides networking opportunities to meet other new Governors.

Outcomes

Governors will gain an understanding of the three key roles of governance.

Audience

All new Governors (or those wanting a refresher after a few years)

Booking Information

£140. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £140.00

Pricing

Quote

BFFC-GSMTC-1122-T004

1.12. RGA Event: Challenge network (Autumn)



17/11/2022 19:00 - 20:30

RGA Event: Challenge network (Autumn)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the experiences of other governors and how they plan and conduct business. Discuss and question the issues covered in BFfC's HTPM 13-Sep and New Chairs 18-Oct training. Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.

Cover the issues most pertinent to your school/role. Examples include how to challenge/question effectively in meetings; evidence and triangulation; strategic v operational; sitting on panels; benchmarking with other schools; annual agenda planner; reviewing policies; governor mentoring, training and development; whistleblowing; staff recruitment and retention; OFSTED; understanding educational data; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-1122-T005

1.13. Clerking Exclusions Panels - a Workshop for Clerks



22/11/2022 09:30 - 11:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

The role of the Clerk/Governance Professional in managing exclusions panels.

Details

The workshop will cover:

The statutory guidance on exclusions and suspensions, the timeframes and processes for the Governors' Disciplinary Meetings to review permanent exclusions and fixed term suspensions, convening the Panel, the Exclusions pack of information for governors, the agenda and purpose of the Panel meeting, the governor's decision, the Minutes and what to do after the meeting. In addition the workshop will cover what other responsibilities governors have around exclusion and suspension.

Outcomes

Clerks and Governance Professionals will understand their role in convening and clerking Exclusions Panels.

Booking Information

One place is free for Clerks/Governance Professionals whose schools have purchased a Governor or Clerk Support package. If you have not purchased a package the course cost is £10.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-1122-T006

1.14. Completing the SFVS - A Workshop for Governors and Clerks



29/11/2022 09:30 - 11:00

Venue: Microsoft Teams

Trainer: Clare Warren

Outline

To support Governors with completing the SFVS

Details

Advising Chairs, Governors and Clerks in completing the SFVS Checklist and understanding the Self-Assessment DashBoard

Outcomes

Governors will gain an understanding of governors' role in monitoring their school's finances.

Audience

For Finance Chairs, Finance Committee Members, Chairs of Governors and Clerks

Booking Information

£10 per person.

Pricing

Quote

BfC-GSMTC-1122-T002

1.15. RGA EVENT - Winter Conference



08/12/2022 18:30 - 20:30

Venue: Via Microsoft Teams

Trainer: External speakers

Outline

The RGA presents workshops and speakers on issues currently at the forefront of the educational landscape.

Details

The Future of Education - The conference will focus on the expected impact of the March 2022 white paper. The NGA will present the national context. Ruth McEwan, Lead Councillor for Education at RBC will present the strategic plan for schools in Reading. Brian Grady, Director of Education at BFfC will present how they plan to implement these strategies. Finally, a local Headteacher will present their assessment of what this would look like from a school's perspective.

Outcomes

Governors will have had the opportunity to reflect upon major issues in education, whether local or national.

Audience

All governors, clerks and SLT

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

1.16. RGA EVENT Clerking network (Autumn)



13/12/2022 09:30 - 11:00

RGA EVENT Clerking network (Autumn)

Venue: Via Microsoft Teams

Trainer: RGA clerk

Outline

Hear and discuss the experiences of other clerks and how they plan and conduct business. Discuss and question the issues covered in BFfC's Clerks' Conference 06-Sep, Clerking Workshop 11-Oct and Clerks' Briefing 01-Nov. Discussions will focus on priority topics raised by members, facilitated by the RGA Clerk, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include how to run meetings effectively; agenda setting; model minutes; policy management; holding blended meetings; Clerk mentoring, training and development; Clerks' role in improving governance; statutory checklists; clerking panels; new to clerking.

Outcomes

Clerking knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

1.17. Director's Briefing 3



10/01/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-0123-T001

1.18. Clerking Workshop 2 - Effective Minute-Taking



17/01/2023 09:30 - 10:30

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

A Workshop on the Clerks/Governance Professional's role in minute-taking.

Details

The role of the Clerks/Governance Professional in taking effective Minutes to capture, record and evidence good, effective, strategic governance. Minutes are key to demonstrating that governors are fulfilling their core functions, holding school leaders to account and monitoring school finances effectively.

Outcomes

Clerks/Governance Professional's will understand their role in evidencing effective governance.

Audience

Clerks and Governance Professionals

Booking Information

One place is free for Clerks whose schools have purchased a Governor or Clerk Support package. If you have not purchased a package the course cost is £10.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFFC-GSMTC-0123-T006

1.19. Finance Training for Governors



17/01/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Clare Warren

Outline

RECOMMENDED TRAINING. BFFC expect all new Governors to undertake training to understand their financial responsibilities. To provide all new Governors with an introduction to school finances.

Details

The course will include Governors' Financial Responsibilities – including reviews of financial policies, Schools Forum - How is the Funding Calculated, Setting and Monitoring the Budget, Financial Reporting Requirements for Schools, Governor challenge on school finances and the Schools Financial Value Standard (SFVS.) Useful pre-reading includes a copy of your school's last SFVS, your last budget and last outturn and the RBC Scheme for Financing Schools. Please obtain these from your Bursars/School Business Managers in advance of attending the training.

Outcomes

ALL governors are expected to have an overview of school budgets and monitoring. Governors will gain an understanding of their third core function - Overseeing the financial performance of the organisation and making sure its money is well spent.

Audience

All Governors

Booking Information

£70. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £70.00. Please provide personal email address when booking to be invited on Microsoft Teams

Pricing

Quote

BfC-GSMTC-0123-T002

1.20. RGA Event: Strategic network (Spring)



19/01/2023 19:00 - 20:30

RGA Event: Strategic network (Spring)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the latest updates in education and how they affect governance. Discuss and question the issues covered in the BFfC Director's Briefings from 08-Nov and 10-Jan. Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.

Cover the issues most pertinent to your school/role. Examples include fundamental organisational change; GB Improvement Plan; the 3 'i's of the curriculum; Governor/Clerk recruitment and induction; succession planning; school place planning (demographic trends); Risk Registers; safeguarding; H&S; Mental health & wellbeing; EDI (equality, diversity and inclusion); SEND; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks, especially those with specialist roles such as Chair, Safeguarding, SEND etc.

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for

the academic year.

Pricing

Quote

BfC-GSMTC-0123-T007

1.21. Preparing for Ofsted - the role of Governors



24/01/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Mo Galway

Outline

Preparation for Ofsted and discussions around the Ofsted Framework and expectations.

Details

Preparation for Ofsted and discussions around the Ofsted Framework and expectations.

Outcomes

Governors will gain an understanding of Ofsted Inspection & the Ofsted Framework.

Audience

All Governors and Clerks are also welcome to attend

Booking Information

£70. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £70.00

Pricing

Quote

BfC-GSMTC-0123-T005

1.22. Clerking Exclusions Panels - a Workshop for Clerks



31/01/2023 09:30 - 11:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

The role of the Clerk/Governance Professional in managing exclusions panels.

Details

The workshop will cover:

The statutory guidance on exclusions and suspensions, the timeframes and processes for the Governors' Disciplinary Meetings to review permanent exclusions and fixed term suspensions, convening the Panel, the Exclusions pack of information for governors, the agenda and purpose of the Panel meeting, the governor's decision, the Minutes and what to do after the meeting. In addition the workshop will cover what other responsibilities governors have around exclusion and suspension.

Outcomes

Clerks and Governance Professionals will understand their role in convening and clerking Exclusions Panels.

Booking Information

One place is free for Clerks/Governance Professionals whose schools have purchased a Governor or Clerk Support package. If you have not purchased a package the course cost is £10.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-0123-T004

1.23. RGA Event: Finance network (Spring 1)



06/02/2023 19:00 - 20:30

RGA Event: Finance network (Spring 1)

Venue: The Wren School

Trainer: RGA officers

Outline

Review upcoming statutory governor duties in the financial cycle.

Discuss and question the issues covered in BFfC's SFVS 29-Nov and Finance 17-Jan training.

Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.

Cover the issues most pertinent to your school/role. Examples include the financial cycle; scrutinising documents and assets; balancing budgets; deficit recovery; financial procedures; benchmarking and value for money; procurement contracts; SFVS; cyber security; funding streams; charitable school funds; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards.

Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors* and Clerks * Except MAT governors with no financial delegation

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-0223-T005

1.24. Exclusions Panels - the Governors' and Clerks' Role



07/02/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Fiona Hostler

Outline

The roles and responsibilities for GBs in monitoring permanent exclusions and fixed term suspensions and the responsibilities for Governors and Clerks in reviewing your Heads' decisions to exclude or suspend.

Details

REQUIRED TRAINING. BFFC expect all Governors and Clerks to undertake this training, so that they understand their roles and responsibilities in monitoring exclusions; the responsibilities for Governors in reviewing the Head's decisions to exclude or suspend; the Clerks' role in administering Governors' Disciplinary Meetings.

Outcomes

Governors will understand their roles in monitoring and reviewing exclusions and suspensions. Clerks will understand their role in the administration of GDMs.

Audience

For Governors and Clerks to understand their roles on Governors' Disciplinary Panels reviewing student exclusions and suspensions.

Booking Information

£70 PER SCHOOL. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost PER SCHOOL regardless of the number of attendees is £70.00

Pricing

Quote

BFFC-GSMTC-0223-T004

1.25. Clerks' Spring Term Briefing



21/02/2023 09:30 - 11:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

Updates and Topics relevant to the GB

Details

Updates for Clerks and Governance Professionals on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Clerks and Governance Professionals will be informed of recent developments, forthcoming tasks, requirements and statutory responsibilities and will have opportunities to network with other colleagues.

Audience

Clerks and Governance Professionals in Maintained Schools and Academies

Booking Information

If you have purchased a Governor or Clerk Support package then places are free. If you have not purchased a package the cost is £40.00. Please provide individual attendee's email addresses when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-0223-T002

1.26. New Governor Training

Governors Core Functions

Core Function	Ofsted criteria for effective governance
Setting strategic direction	<ul style="list-style-type: none">clarity of vision and ethosengaging stakeholdersmeeting statutory duties
Creating robust accountability	<ul style="list-style-type: none">using data to provide challenge and hold leaders to account for teaching, achievement, behaviour and safetystrengthening school leadership, including skills of GBperformance managing the Headteachercontributing to school self-evaluation and evaluating GB's impact
Ensuring best use of financial resources	<ul style="list-style-type: none">solvency and effective financial managementuse of Pupil Premium and other resources to overcome barriers to learning

23/02/2023 09:30 - 15:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. The Governance Handbook states that, as part of induction and continuous development, effective Boards encourage everyone involved in governance, especially those new to their role, to make the most of the resources, guidance and training available to develop their knowledge and skills. BFFC expect all new Governors to undertake induction training, so that they understand their roles and responsibilities.

Details

An overview of Governors' three key roles: Strategic Leadership, Critical Friends and Accountability. Including, being strategic, providing support & challenge, accountability and ethical leadership, dealing with complaints & other scenarios and suggestions for next steps for new governors. The course also provides networking opportunities to meet other new Governors.

Outcomes

Governors will gain an understanding of the three key roles of governance.

Audience

All new Governors (or those wanting a refresher after a few years)

Booking Information

£140. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £140.00

Pricing

Quote

BFFC-GSMTC-0223-T003

1.27. Building the Budget - A Workshop for Governors and Clerks



28/02/2023 09:30 - 11:00

Venue: Microsoft Teams

Trainer: Clare Warren

Outline

To support Governors in their role in setting the Budget

Details

The annual budget setting cycle

Outcomes

Governors will gain an understanding of governors' role in monitoring their school's finances, budget setting and monitoring.

Audience

For Finance Chairs, Finance Committee Members and Chairs of Governors

Booking Information

£10 per person.

Pricing

Quote

BfC-GSMTC-0223-T001

1.28. Director's Briefing 4



07/03/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-0323-T001

1.29. RGA Event: Challenge network (Spring)



14/03/2023 19:00 - 20:30

RGA Event: Challenge network (Spring)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the experiences of other governors and how they plan and conduct business. Discuss and question the issues covered in BFfC's OFSTED 24-Jan and Exclusions 07-Feb training.

Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.

Cover the issues most pertinent to your school/role. Examples include how to challenge/question effectively in meetings; evidence and triangulation; strategic v operational; sitting on panels; benchmarking with other schools; annual agenda planner; reviewing policies; governor mentoring, training and development; whistleblowing; staff recruitment and retention; OFSTED; understanding educational data; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for

the academic year.

Pricing

Quote

BfC-GSMTC-0323-T003

1.30. RGA EVENT Clerking network (Spring)



23/03/2023 09:30 - 11:00

RGA EVENT Clerking network (Spring)

Venue: Via Microsoft Teams

Trainer: RGA clerk

Outline

Hear and discuss the experiences of other clerks and how they plan and conduct business. Discuss and question the issues covered in BFfC's Clerking Workshop 31-Jan and Clerks' Briefing 21-Feb. Discussions will focus on priority topics raised by members, facilitated by the RGA Clerk, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include how to run meetings effectively; agenda setting; model minutes; policy management; holding blended meetings; Clerk mentoring, training and development; Clerks' role in improving governance; statutory checklists; clerking panels; new to clerking.

Outcomes

Clerking knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

1.31. RGA Event: Finance network (Spring 2)



27/03/2023 19:00 - 20:30

RGA Event: Finance network (Spring 2)

Venue: The Wren School

Trainer: RGA officers

Outline

Review upcoming statutory governor duties in the financial cycle.
Discuss and question the issues covered in BFfC's Building the Budget 28-Feb workshop.
Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting.
Cover the issues most pertinent to your school/role. Examples include the financial cycle; scrutinising documents and assets; balancing budgets; deficit recovery; financial procedures; benchmarking and value for money; procurement contracts; SFVS; cyber security; funding streams; charitable school funds; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards.
Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors* and Clerks * Except MAT governors with no financial delegation

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-0323-T002

1.32. RGA EVENT - Governance Landscape Conference (tbc)



26/04/2023 18:30 - 20:30

Venue: Via Microsoft Teams

Trainer: External speakers

Outline

The RGA presents workshops and speakers on issues currently at the forefront of the educational landscape.

Details

A chance for all governors to reflect upon the current state of governance across Reading schools: its impact, how it compares with governance nationally, and how it can be improved over the next 5 years.

Outcomes

How effective is school governance in Reading? Hear from external bodies such as the NGA, OFSTED, the RSC's office and Reading Borough Council.

What are the ideas for long-term strategic improvement? Contribute your own blue-sky and analytical thinking towards how we can collaborate towards the future of governance for our town's children.

Audience

All governors, clerks and SLT

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

1.33. Director's Briefing 5



02/05/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-0523-T001

1.34. Clerking Workshop 3 - Agenda Setting



09/05/2023 09:30 - 10:30

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

A Workshop on the Clerks/Governance Professional's role in setting meeting agendas.

Details

The role of the Clerks/Governance Professional in ensuring that meeting agendas drive and support the strategic oversight required by the Governing Board.

Outcomes

Clerks/Governance Professional's will understand their role in agenda setting.

Audience

Clerks and Governance Professionals

Booking Information

One place is free for Clerks whose schools have purchased a Governor or Clerk Support package. If you have not purchased a package the course cost is £10.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-0523-T002

1.35. RGA Event: Strategic network (Summer)



09/05/2023 19:00 - 20:30

RGA Event: Strategic network (Summer)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the latest updates in education and how they affect governance. Discuss and question the issues covered in the BFfC Director's Briefings from 07-Mar and 02-May. Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include fundamental organisational change; GB Improvement Plan; the 3 'i's of the curriculum; Governor/Clerk recruitment and induction; succession planning; school place planning (demographic trends); Risk Registers; safeguarding; H&S; Mental health & wellbeing; EDI (equality, diversity and inclusion); SEND; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks, especially those with specialist roles such as Chair, Safeguarding, SEND etc.

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will

automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-0523-T003

1.36. New Governor Training

Governors Core Functions

Core Function

Ofsted criteria for effective governance

Setting strategic direction

- clarity of vision and ethos
- engaging stakeholders
- meeting statutory duties

Creating robust accountability

- using data to provide challenge and hold leaders to account for teaching, achievement, behaviour and safety
- strengthening school leadership, including skills of GB
- performance managing the Headteacher
- contributing to school self-evaluation and evaluating GB's impact

Ensuring best use of financial resources

- solvency and effective financial management
- use of Pupil Premium and other resources to overcome barriers to learning

24/05/2023 09:30 - 15:00

Venue: Microsoft Teams

Trainer: Sarah Shortt

Outline

RECOMMENDED TRAINING. The Governance Handbook states that, as part of induction and continuous development, effective Boards encourage everyone involved in governance, especially those new to their role, to make the most of the resources, guidance and training available to develop their knowledge and skills. BFFC expect all new Governors to undertake induction training, so that they understand their roles and responsibilities.

Details

An overview of Governors' three key roles: Strategic Leadership, Critical Friends and Accountability. Including, being strategic, providing support & challenge, accountability and ethical leadership, dealing with complaints & other scenarios and suggestions for next steps for new governors. The course also provides networking opportunities to meet other new Governors.

Outcomes

Governors will gain an understanding of the three key roles of governance.

Audience

All new Governors (or those wanting a refresher after a few years)

Booking Information

£140. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £140.00

Pricing

Quote

BFFC-GSMTC-0123-T003

1.37. Clerks' Summer Term Briefing



06/06/2023 09:30 - 11:00

Venue: Microsoft Teams/Venue tbc

Trainer: Sarah Shortt

Outline

Updates and Topics relevant to the GB, including the role of the Clerk/Governance Professional in evaluating the effectiveness of the GB in 2021/2022 and preparing for the new academic year.

Details

Updates for Clerks and Governance Professionals on strategic leadership, national and local education policy updates, key and statutory tasks and actions.

Outcomes

Clerks and Governance Professionals will be informed of recent developments, forthcoming tasks, requirements and statutory responsibilities and will have opportunities to network with other colleagues.

Audience

Clerks and Governance Professionals in Maintained Schools and Academies

Booking Information

If you have purchased a Governor or Clerk Support package then places are free. If you have not purchased a package the cost is £40.00. Please provide individual attendee's email addresses when booking to be invited on Microsoft Teams.

Pricing

Quote

BfC-GSMTC-0623-T004

1.38. Director's Briefing 6



13/06/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Brian Grady

Outline

Strategic Briefings from the Director of Education, Lead Councillor for Education and BFfC Officers.

Details

Updates on strategic leadership, national and local education policy updates, key and statutory tasks and actions. Briefings around wider educational issues.

Outcomes

Chairs, Governors and Clerks will be kept informed and up-to-date on their roles and responsibilities in holding schools to account.

Audience

All Chairs, Governors and Clerks

Booking Information

If you have purchased a Governor Support package we would like to offer you 3 free places to each Director's Briefing. If you have not purchased a package the course cost is £40.00 per person. Please provide personal email address when booking to be invited on Microsoft Teams.

Pricing

Quote

BFfC-GSMTC-0623-T001

1.39. Health & Safety - the role of the GB.



20/06/2023 18:00 - 20:00

Health & Safety - the role of the GB.

Venue: Microsoft Teams

Trainer: Sarah Jolly

Outline

H&S responsibilities of Governing Boards.

Details

To provide governors with an understanding of the H&S responsibilities on Governing Boards.

Outcomes

Governors will understand the H&S requirements and implications for their schools.

Audience

All Governors

Booking Information

£70 PER SCHOOL. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost PER SCHOOL regardless of the number of attendees is £70.00

Pricing

Quote

BfC-GSMTC-0623-T003

1.40. RGA Event: Challenge network (Summer)



21/06/2023 19:00 - 20:30

RGA Event: Challenge network (Summer)

Venue: The Wren School

Trainer: RGA officers

Outline

Hear and discuss the experiences of other governors and how they plan and conduct business. Discuss and question the issues covered in BfC's H&S 20-Jun. Group work will focus on priority topics raised by members, facilitated by local leaders of governance, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include how to challenge/question effectively in meetings; evidence and triangulation; strategic v operational; sitting on panels; benchmarking with other schools; annual agenda planner; reviewing policies; governor mentoring, training and development; whistleblowing; staff recruitment and retention; OFSTED; understanding educational data; new to school governance.

Outcomes

Governance knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All Governors and Clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-forms/>
Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

Pricing

Quote

BfC-GSMTC-0623-T005

1.41. Finance Training for Governors



27/06/2023 18:00 - 20:00

Venue: Microsoft Teams

Trainer: Clare Warren

Outline

RECOMMENDED TRAINING. BFFC expect all new Governors to undertake training to understand their financial responsibilities. To provide all new Governors with an introduction to school finances.

Details

The course will include Governors' Financial Responsibilities – including reviews of financial policies, Schools Forum - How is the Funding Calculated, Setting and Monitoring the Budget, Financial Reporting Requirements for Schools, Governor challenge on school finances and the Schools Financial Value Standard (SFVS.) Useful pre-reading includes a copy of your school's last SFVS, your last budget and last outturn and the RBC Scheme for Financing Schools. Please obtain these from your Bursars/School Business Managers in advance of attending the training.

Outcomes

ALL governors are expected to have an overview of school budgets and monitoring. Governors will gain an understanding of their third core function - Overseeing the financial performance of the organisation and making sure its money is well spent.

Audience

All Governors

Booking Information

£70. If you have purchased a package please refer to the SLA for discounts. If you have not purchased a package the course cost is £70.00

Please provide personal email address when booking to be invited on Microsoft Teams

Pricing

Quote

BfC-GSMTC-0623-T002

1.42. RGA EVENT - AGM & Summer Conference



08/07/2023 09:30 - 12:30

Venue: The Wren School - NB this is subject to Coronavirus restrictions in operation at this date.

Trainer: RGA Executive

Outline

The RGA presents its review of the year and plans for the future at its Annual General Meeting. The conference will focus on a particular strategic challenge for the forthcoming year.

Details

The RGA presents a review of outcomes and impact from the year to its members, and outlines the strategy for the next academic year. Approval will be sought for the election of officers and membership fees. The conference will focus on the latest hot topics for governance, and offer the chance to hear from expert speakers and debate strategies with colleagues.

Outcomes

Members will have had the opportunity to reflect upon major issues in education, whether local or national.

Audience

All governors, clerks and SLT

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

BFFC-GSMTC-0723-T001

1.43. RGA EVENT Clerking network (Summer)



14/07/2023 09:30 - 11:00

RGA EVENT Clerking network (Spring)

Venue: Via Microsoft Teams

Trainer: RGA clerk

Outline

Hear and discuss the experiences of other clerks and how they plan and conduct business. Discuss and question the issues covered in BFfC's Clerking Workshop 09-May and Clerks' Briefing 06-Jun. Discussions will focus on priority topics raised by members, facilitated by the RGA Clerk, in order to share and evolve best practice together.

Details

Meet with colleagues across wider Reading to discuss the latest challenges we are facing, whether common to us all, or specific to your setting. Cover the issues most pertinent to your school/role. Examples include how to run meetings effectively; agenda setting; model minutes; policy management; holding blended meetings; Clerk mentoring, training and development; Clerks' role in improving governance; statutory checklists; clerking panels; new to clerking.

Outcomes

Clerking knowledge and practice is strengthened across local governing boards. Opportunities for cross-collaboration and mentoring are created.

Audience

All clerks

Booking Information

Places must be booked via the RGA website - <https://therga.org.uk/booking-form/> or by emailing events@therga.org.uk

Included in annual RGA membership of £50 PER SCHOOL. Non-members who book will automatically join the membership at a cost of £50 and no further events will be chargeable for the academic year.

